

[To be returned to the National Hiring Center]

**QUALIFICATIONS DECLARATION AND INQUIRY FOR POSITIONS  
REQUIRING THE POSSESSION OF FIREARMS OR AMMUNITION**

Prior to entering a position requiring the possession of a firearm and/or ammunition you must certify that you meet the qualifications for the position.

There has been a recent change in the law pertaining to possession of firearms or ammunition. On September 30, 1996, Title 18, United States Code, Section 922(g)(8) took effect, making it illegal for anyone who has been convicted of a misdemeanor crime of domestic violence to possess any firearm or ammunition. "Misdemeanor crime of domestic violence" is generally defined as any offense - whether or not explicitly described in the statute as a crime of domestic violence - which has, as its factual basis, the use or attempted use of physical force, or the threatened use of a deadly weapon, committed by the victim's current or former domestic partner, parent, or guardian. The term "convicted" is generally defined in the statute as excluding anyone whose conviction has been expunged or been set aside, or has received a pardon.

This provision applies to persons convicted at any time prior to or after the passage of the September 30, 1996, amendment. Moreover, there is no exemption for law enforcement officers and agents. If you have ever been convicted of a misdemeanor crime of domestic violence within the meaning of the statute, you may not be placed in a position requiring the possession of a firearm or ammunition.

Prior to being placed in a position requiring the possession of a firearm or ammunition, you must complete this certification. Depending on your response, additional information may be required from you at a later date. Please complete the certification and sign on the appropriate line below. If you are unsure whether the law applies to you, please consult with the staffing specialist processing your hiring action.

**CERTIFICATION**

Have you ever been convicted of a misdemeanor crime of domestic violence within the meaning of the statute?:

Initials and Date:      Yes \_\_\_\_\_      No \_\_\_\_\_

If you are unsure whether the statute applies to you it is your responsibility to take the necessary steps to ensure you are not covered prior to being employed with the Immigration and Naturalization Service.

I certify that, to the best of my knowledge and belief, all of the information contained herein is true, correct, complete and in good faith. I understand that false or fraudulent answers to any question on any part of this declaration inquiry may be grounds for not hiring me, or for firing me after I begin work, and may be criminally punishable pursuant to Federal law.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_ SSN \_\_\_\_\_